



# Call for Expression of Interest (EOI)

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Habitat for Humanity International Nepal's vision is a world where everyone has a decent place to live. Habitat Nepal operates as part of an international network with a common objective of reducing poverty and eliminating substandard housing and homelessness from the world.

Habitat Nepal is developing a roster of potential vendors/suppliers. Habitat Nepal invites "Expression of Interest" (EOI) from the competent firms for the following services as listed.

1. Air Ticketing
2. Advertisement Services
3. General Office Maintenance
4. Internet Services
5. Insurance Services
6. General Office Supplies
7. Office Furniture
8. Promotional Materials – translation, editing, designing, printing & publication.
9. Photography, Videography & Event Management
10. Construction Materials Supply
11. Vehicle Rental Services
12. Emergency Relief Materials
13. Office Security & Cleaning
14. IT Equipment & Supplies
15. IT Services
16. Hospitality Services
17. Courier Services

For more details, please visit: [habitatnepal.org/career](http://habitatnepal.org/career)

Interested vendors/suppliers are requested to apply in an envelope or email clearly marked as **(EOI for Habitat for Humanity Nepal, Biratnagar Office)** and submit to the following address with supporting documents, no later than **5:00 pm, October 8, 2021**.

**Habitat for Humanity Nepal**  
**Field Office – East**  
**Malaya Road, Biratnagar**  
**Tel: 021 474303**  
**Email: [procurement@habitatnepal.org](mailto:procurement@habitatnepal.org)**